

Open Program Calendar – Regional

January to December 2010

Business Communication

Program Offerings	Days	Code	Rate	Member Rate	Region	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Business Writing Skills*	2	66	\$810	\$670	Cairns											24		
					Mackay							18						
					Townsville						15							
Effective Communication	2	58	\$810	\$670	Cairns								3					
					Mackay									15				
					Toowoomba											26		
					Townsville									21				
Professional Presentations*	2	67	\$810	\$670	Cairns											10		
					Toowoomba						8							
					Townsville					18								

Energise People

Program Offerings	Days	Code	Rate	Member Rate	Region	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Coaching and Mentoring	2	355	\$810	\$670	Cairns			17									
					Mackay							6					
					Rockhampton				28								
					Toowoomba					25							
					Townsville												26
Dealing with Difficult People and Situations	1	224	\$405	\$335	Cairns				27				12				
					Gladstone										29		
					Mackay			16				14					
					Rockhampton			2			18						
					Toowoomba			8									25
					Townsville					4			6				21
People and Performance*	2	778	\$810	\$670	Cairns									7			
					Mackay						3						
					Rockhampton							31					
					Toowoomba									30			
					Townsville										24		
Giving Feedback for Supervisors	1	784	\$553	\$473	Cairns		2								23		
					Gladstone									17			
					Rockhampton					13							
					Toowoomba						29						
					Townsville			9									16
Working in Teams*	1	787	\$405	\$335	Cairns					18							
					Mackay					6							
					Rockhampton								3				
					Toowoomba						15						
					Townsville									7			

General Management

Program Offerings	Days	Code	Rate	Member Rate	Region	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
The New Supervisor	2	236	\$810	\$670	Cairns			10		11					19		
					Gladstone								18				
					Mackay					1						2	
					Rockhampton		9				23						
					Toowoomba			16					13		8		
					Townsville			18			2				1		
Young Manager Program	3	326	\$1,350	\$1,200	Cairns						15			14			
					Mackay								31				
					Rockhampton						15						
					Toowoomba				27								
					Townsville			15								9	

* Accredited Program

^ Graduate School Units

Individual Performance

Program Offerings	Days	Code	Rate	Member Rate	Region	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assertion Skills	1	60	\$405	\$335	Cairns						2						
					Mackay								26				
					Rockhampton			24									
					Toowoomba										14		
					Townsville											1	
Conflict Resolution	2	59	\$810	\$670	Cairns			3							27		
					Gladstone				21								
					Mackay					19							
					Rockhampton		3								21		
					Toowoomba					4							
Townsville			3							11							
Manage Work Priorities*	1	788	\$405	\$335	Cairns							26					
					Gladstone												23
					Mackay					27							
					Rockhampton								1				
					Toowoomba			15									
Townsville		23									28						
Negotiation Skills	2	268	\$810	\$670	Cairns							6					
					Mackay											14	
					Rockhampton							28					
					Toowoomba		16										
					Townsville										17		
Time Management	2	280	\$810	\$670	Cairns				20			27					
					Gladstone		24										
					Mackay					11						12	
					Rockhampton								24				
					Toowoomba			9							22		
Townsville						9					5						

Project Management

Program Offerings	Days	Code	Rate	Member Rate	Region	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Applied Project Management (Intensive)*	3	603	\$1,350	\$1,200	Cairns					25							
					Mackay			17									
					Rockhampton				20								
					Toowoomba					18							
					Townsville			23									
Workshop for Diploma of Project Management (Intensive)*	2	604	\$900	\$800	Cairns							8					
					Mackay						9						
					Rockhampton							5					
					Toowoomba								20				
					Townsville						25						
Project Management Fundamentals	2	602	\$810	\$670	Cairns					4			31				
					Gladstone						11						
					Mackay				20						7		
					Rockhampton			9						10			
					Toowoomba				11						24		
Townsville					29						14						

Course fees and promotional offers published in the Course Directory are correct at time of printing and are subject to variation. Please confirm fees and offers upon booking. Terms and Condition of enrolment are available online at www.aimqld.com.au.

* Accredited Program ^ Graduate School Units